

April 2, 2013

MuckRock News
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Delivered via: 4794-57745040@requests.muckrock.com

ATTN: Mr/Ms CJ Ciarmella

Re: Request to Inspect Public Records

Dear Mr/Ms CJ Ciaramella,

On March 28, 2013, I received your request to inspect public records held by Central New Mexico Community College. We believe your request is excessively broad and will require additional information to begin compiling the responsive public records.

Please clarify the description of "Central New Mexico Community College administrators including Kathie Winograd, Sydney Gunthorpe, Phillip Bustos, and Samantha Bousliman". Does this request for documents only pertain to the named administrators, or does it extend to all administrators of Central New Mexico Community College? I would be happy to discuss this information with you via telephone 505-224-3452 or email sbous@cnm.edu.

Additionally, the New Mexico Inspection of Public Records Act authorizes CNM to charge you, in advance, the actual costs of providing electronic documents to you, and to charge reasonable fees (up to \$1.00 per page) for duplication of paper documents. CNM will charge \$5.00 for providing you a thumb drive containing the electronic files you requested. Also, CNM will charge you \$0.10 per page for each photocopy of a paper document you wish to make. Of course, you may inspect the assembled documents at no charge, provided you do not wish to obtain a copy of any document.

Upon receipt of your clarification, we will commence compilation of the responsive records and communicate with you regarding the availability of these records.

Sincerely,



Samantha Sengel
Custodian of Records